

## **COVID SECURE – METHOD STATEMENT – SUB-CONTRACTOR, CREW & TECHNICIANS**

The purpose of this document is to outline our practices for the handling, prepping and servicing of equipment on location by JHL Crew & Technicians and on-site at John Henry's facility.

### **John Henry's Staff Protocol**

Staff are monitored, records are kept and managed with regard to any reported symptoms of Covid 19 and we follow the government guidelines on isolation protocols and operate a Covid Secure facility. Any staff member who reports symptoms of Covid 19 or has a household member with symptoms will isolate for 14 days before returning to work (Unless they have had a negative Covid test result provided by the NHS whereby they will isolate for 48 hours before returning to work).

### **Crew & Technicians On-Site or On-Location**

For jobs that require Crew Persons or Technicians we will operate the following protocols.

We will only use a small pool of crew and technicians to service jobs. These crew and technicians will only be working on John Henry's jobs exclusively. They will adhere to our risk assessment, method statements as below.

#### **Equipment Set-Up/De-Rig**

- JHL Crew/Techs will wear PPE including gloves and facemasks while unloading/loading equipment, uncasing/casing equipment, set-up and de-rigging of equipment.
- Once equipment has been set-up in place, any contactable surfaces will be wiped down with anti-viral sanitiser wipes (provided by JHL) by Crew Chief or Technician. Used wipes will be placed in a refuse bag and disposed of (off site by JHL).
- Where a 2 man lift situation is required, we ensure that crew/technicians are paired in the same pairs for these tasks to reduce unnecessary close contact between the team.
- For de-rig process we ensure that the same team members return for the de-rig.

#### **Full Tech Days**

- For full day requirements where technical support is required, we require our techs to maintain social distancing throughout the day. Bring their own food and refreshments
- We set-up messaging groups via email or WhatsApp for specific events/projects between the JHL Rep, Technician and Customer where required to maintain communication and reduce the need for face to face contact.
- Where it is necessary for our technician to be in close proximity to the client/artist they will wear appropriate PPE including face mask and gloves.

For travel we send our techs direct by taxi or with the delivery vehicle, our crew arrive on foot, by bike or bicycle in London.